

# Meeting Agenda and Minutes

April 13, 2023 | WFencing Board of Directors

## WFencing Board Members:

GRIFFITH, Christine  
HAMMONDS, Carissa  
MILLER, Vickie

OLDHAM, Jennifer  
RANDALL, Cathleen  
VAIL, Kathy

YAMASHITA, Taro  
ZIMMERMANN, Iris

## Agenda

Items requiring board action are shown in **boldface**.

Items included for information/discussion purposes are shown in *italics*.

The priority item for this meeting is the strategic planning, listed under “new business.”

### Standing Items (10 minutes)

- Call the meeting to order (Cathleen)
- Check-in – How are you doing? (All)
- **Review and approve meeting agenda (this document)**
- **Review meeting minutes:** March 2023
- **Treasurer’s Report** (Jen)
- *Chair’s Report* (Cathleen)

### Committee Updates (20 minutes)

- Professional Development Committee (Jen)
- WFencing Social and Media Group (Kathy)
- Allies Committee (Taro & Liz)
- International Committee Discussion

### Old Business (5 minutes)

- US Center for Coaching Excellence 2023 North American Coach Development Summit on June 12-14, 2023
  - [Conference Info](#)
  - Costs for presenters, Jen & Cathleen:
    - Registration (\$727.48)
    - Lodging (\$498.98)
- Future projects:
  - USA Fencing elections
    - Election information now available at [https://www.usafencing.org/news\\_article/show/1267568](https://www.usafencing.org/news_article/show/1267568).
  - Get togethers

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- April NAC (Sun Apr 23, 2023).
  - Swag (?)
  - Report Card
  - Summer National Plan

## New Business (10 minutes)

- **Strategic vision for WFencing: Discuss and set 2023 priorities (top 3).** Suggested priorities (from Feb 2023 meeting) include:
  - Directors' insurance;
  - Fundraising for potential part-time WFencing staff;
  - Identify items/services needed by the Allies and Professional Development Committees;
  - Strategic outlook for WFencing;
  - Revisiting/updating the WFencing Report Card.
- **2023 budget - recommendation and review**

## Housekeeping (5 minutes)

- Announcements and review of action items
- **Date of the next WFencing Board Meeting.**

## Minutes

### Attendees

<b>Board Members:</b> <ul style="list-style-type: none"><li><input type="checkbox"/> GRIFFITH, Christine</li><li><input checked="" type="checkbox"/> HAMMONDS, Carissa</li><li><input checked="" type="checkbox"/> MILLER, Vickie</li><li><input checked="" type="checkbox"/> OLDHAM, Jennifer</li><li><input checked="" type="checkbox"/> RANDALL, Cathleen</li><li><input checked="" type="checkbox"/> VAIL, Kathy</li><li><input checked="" type="checkbox"/> YAMASHITA, Taro</li><li><input type="checkbox"/> ZIMMERMANN, Iris</li></ul>	<i>Vickie Miller and Carissa Hammonds had to depart at 12:00 PM; quorum no longer met after their departure.</i>
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## Standing Items

- Meeting (online) called to order at: 11:35 AM
- **Review and approve meeting agenda (this document):** Approved.
- **Review meeting minutes:** [March 2023 Board Meeting](#): Approved
- **Treasurer's Report** (Jen)
  - Current balance. \$10,331.10
    - Does not include income from recently purchased lifetime membership (See Chair's report, below).
  - Request from Treasurer: include in membership report (list of member names) as regular agenda item to future board meeting agendas.
    - Expected that this will make identifying and recruiting potential collaborators within WFencing easier.
- **Chair's Report** (Cathleen)
  - Identified need to publish/push out the Board's priorities and overall vision (focus of this meeting);
  - Noted that progress is happening with the APRIL NAC social event with Allies Committee:
  - WFencing received a new lifetime member, recently. Board members who know the individual consider this new member someone worth recruiting for future involvement in WFencing.

## Committee Updates

- Professional Development Committee (Jen)
  - Only one more online event remains this season. Online activities have lost appeal as pandemic winds down;
  - Learning pods: overall, these seem to be well-received:
    - Only one person has had to withdraw from the learning pods;
    - Noted difference between WFencing learning pod and USFCA coaching clinics: WFencing version has a greater emphasis on organic, process-orientation, allowing the participating coaches to drive the learning; USFCA clinics tend to favor a scripted, syllabus-based format.
    - Expected internal evaluation of pods will be shared and included in presentation at US Center for Coaching Excellence 2023 North American Coach Development Summit in June.
    - Jen Oldham has submitted a proposal for an ICECP (International Coaching Enrichment Certificate Program; <https://www1.udel.edu/ICECP/>) coaching certificate. Proposal is for coaching education infrastructure for developing a pathway for athletes to become coaches, targeting women, first. Later expansions of the program

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can be generalized to other groups. Title: "USA Fencing women's coaching initiative." Has interest and support from USA Fencing.

- WFencing Social and Media Group (Kathy)
  - No updates.
- Allies Committee (Taro)
  - Chest protectors project updates:
    - Blog post by Liz Mayerich ready to go;
    - Survey by Liz Mayerich ready to go;
    - Conversations have started between Allies Committee and Phillippe Bennett at Radical Fencing. Phillippe may be able to help with many of the intellectual property and manufacturing aspects of this project;
    - Waiting on finalization of April NAC social event details before publishing the blog post, which includes information about both the survey and the social event.
      - ~~Tentative: Sun Apr 23, 2023, 6:30 PM to 8:00 PM, 360 Lounge, St. Louis. <https://www.360-stl.com/lounge/>~~
      - Finalized location of event: Bridge Tap House & Wine Bar, 1004 Locust St, St. Louis, MO 63101
- International Committee Discussion
  - No discussed, board members moved to remove this from agenda entirely.

## Housekeeping (5 minutes)

- Vickie Miller and Carissa Hammonds had to leave the meeting at 12:00 PM, at which time we no longer had quorum.
- Meeting adjourned at: 12:00 PM.
- **Done without quorum: Set tentative dates of future WFencing Board Meetings.** These will be addressed and confirmed via email and written consent outside of this meeting. These dates and times are all considered tentative:
  - Board meeting: Thu May 11, 2023. 11:30 AM Eastern (meeting to be open to full membership)
  - Board meeting: During 2023 Summer Nationals; date and time TBD;
  - Executive committee meeting: August 2023, date and time TBD;
  - Board Meeting: Thu Sep 14, 2023 11:30 AM Eastern

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