

# Special Meeting WFencing Board of Directors

August 29, 2024

## Agenda

- **Review and approve meeting agenda (this document)**
- **Review and approve meeting minutes:** [Minutes of Informal Action by Board via Email July 30 - August 3, 2024](#)
- 2024 WFencing Board Election Preparations
- 2024 WFencing Annual Members Meeting Preparations
- Athena Project discussion and update (informational)
- Other Items

## Minutes

### Attendees

#### Present

- CHUNG-FEDER, Adeline
- HAMMONDS, Carissa
- MILLER, Vickie
- OLDHAM, Jennifer
- RANDALL, Cathleen
- WEISS, Rich
- YAMASHITA, Taro

#### Absent

- SHANKWILER, Heather
- VAIL, Kathy

Meeting called to order: 11:35 AM Eastern Time, August 29, 2024. Quorum of board members present.

- **Review and approve meeting agenda (this document)**
  - **Approved**
- **Review and approve meeting minutes:** [Minutes of Informal Action by Board via Email July 30 - August 3, 2024](#)
  - **Approved**

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- 2024 WFencing Board Election Preparations
  - Members list (addresses) for election. Taro clarified that this list, under NC law, must be made available to all voting members during the election, and must include both the names of the voting-eligible members and their addresses (we will use email addresses).
  - Taro informed board members of the mechanics of the board:
    - After the election, the board will have a total of 9 members seated, leaving one vacancy.
    - That one vacancy may be filled by board appointment to serve the remainder of the term, which will conclude in 2025, when five seats will be up for election.
  - ElectionBuddy software test
    - Taro will run a test election shortly, using five of the board members as test voters.
  
- 2024 WFencing Annual Members Meeting Preparations
  - Finalized date and time of Annual Meeting of Membership
    - 11:30 AM ET Thu 9/19/2024
    - Meeting will be online (Zoom)
  - Meeting agenda:
    - Reports by Chair, Treasurer, and Committees
    - Report 2024 Election Results
    - Open forum for member comments
  - Annual Meeting notice will be included in same notice to membership as for 2024 Election, to be sent out 8/29/2024.
    - The election notice must be sent no later than 8/29/2024 (10 days prior to the election start).
    - The Annual Meeting notice may be sent on 8/29/2024 (between 10 and 60 days prior to the date of the meeting)
  - All reports that will be presented during annual meeting to be submitted to Chair by Sep 16, 2024.
  
- Athena project discussion
  - There are several potential hosts for next season
  - Not all of the funds approved (see action by board via email, earlier in this meeting) were spent. Estimated that another 10 athletes would have covered all the costs and make the request for funds unnecessary.

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- Camp was full for coaches and mentees, but hit about 50% of capacity for athletes.
- Organizers have strong sense of what things went well and did not, and are optimistic about future Athena Project plans.
- Other items
  - WFencing taxes for FY 2023 have been filed by accountant
  - Cleveland RYC/RJCC planning is going well.

Meeting adjourned at 12:39 PM Eastern Time, August 29, 2024.

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